



# Aman Cotton Fibrous Ltd.

Registered Office: Bairagichala, Sreepur, Gazipur, Bangladesh  
Corporate Office: 2 Ishakha Avenue, Sector-6, Uttara, Dhaka-1230

## Notice of the 16th Annual General Meeting

Notice is hereby given that the 16th Annual General Meeting of Aman Cotton Fibrous Ltd. will be held on Monday, 20th December, 2021 at 12.30 pm at Digital Platform to transact the following businesses:

### AGENDA

1. Consideration and adoption of the Directors' Report and the Audited Financial Statements of the Company for the year ended 30th June 2021 together with the Auditors' Report thereon.
2. Declaration of Dividend for the year ended 30th June 2021 as recommended by the Board of Directors.
3. Retire/Re-election of Directors.
4. Appointment of Auditors and fixation of their remuneration.
5. To transact any other business with the permission of chair.

Date: Dhaka,  
25<sup>th</sup> November -2021

By order of the Board of Directors  
Sd/-  
Shariful Islam, CMA(Intern)  
Company Secretary

### NOTES:

1. Members whose names appeared on the Members/Depository Register as on 'Record Date' i.e. Monday, November 22, 2021 are eligible to attend the 16th Annual General Meeting (AGM) and entitled to receive the dividend.
2. Pursuant to the Bangladesh Securities and Exchange Commission's Order No.SEC/SRMIC/94-231/25 dated 08 July 2020, the AGM will be conducted via live webcast by using digital platform.
3. The Members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the Members need to put their 16-digit Beneficial Owner (BO) ID number and other credential as proof of their identity by visiting the link <https://amancotton.bdvirtualagm.com>
4. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/ Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2020-2021 is being sent to the email addresses of the Members available in their Beneficial Owner (BO) accounts maintained with the Depository. The Members are requested to update their email addresses through their respective Depository Participant (DP). The soft copy of the Annual Report 2020-2021 will also be available on the Company's website at: [www.amancotton.com](http://www.amancotton.com)
5. Aman Cotton Fibrous Limited is concerned about the environment and utilizes natural resources in a sustainable way. We request the members to update their respective BO Account with 12 Digit e-TIN, Bank Account, Mailing Address and Contact Number through their respective Depository Participant (DP) for quicker and easier communication. Such cooperation will help conserve paper and minimize the impact on the environment.
6. The 'Proxy Form', duly filled and stamped at Tk. 20 must be deposited at the Company's Share Office located at 2 Ishakha Avenue, Sector - 6, Uttara, Dhaka-1230 not later than 72 hours before commencement of the AGM.
7. The concerned Brokerage Houses/DPs are requested to provide us the statement (both of hard copy & soft copy) with details of their margin loan holders entitled to Dividend for the year ended on 30 June 2021. The statement should include Shareholders Name, BOID Number, Client-wise shareholding position, contact person etc.